

MEMORANDUM

February 14, 2017

TO: The Honorable Chair and Members of The School Board of Miami-Dade County, Florida

FROM: Alberto M. Carvalho, Superintendent of Schools *Amc/AS*

SUBJECT: STAFF FOLLOW-UP: BOARD MEETING OF NOVEMBER 23, 2016, AGENDA ITEM H-5, FLAG RAISING PROTOCOLS

At the School Board meeting of November 23, 2016, the School Board approved Agenda Item H-5, proffered by School Board Member Dr. Martin Karp and co-sponsored by School Board Members Dr. Marta Pérez and Ms. Lubby Navarro. This item requested that the Superintendent review current processes regarding the raising, lowering, and maintenance of the United States flag at each school and explore the implementation of a training program so each school has designated students responsible for the proper use and maintenance of the United States flag. The following information is provided to inform the Board of staff's implementation of this action.

- Weekly Briefing #20766 was disseminated to all principals and assistant principals. The attached protocols and standards of respect to be utilized in the raising, lowering, and maintenance of the United States flag were included in the briefing.
- Additionally, School Board Policy 8810 – the American Flag and associated protocols and standards will be included in the Opening of Schools Guide for school administrators to review with faculty and staff.
- All District and school-site personnel, as well as all AAA Safety Patrol and JROTC instructors that have the responsibility of handling the American Flag, have been instructed to adhere to the procedures outlined in the weekly briefing.

If you have any questions or concerns, please contact Mrs. Valtena G. Brown, Deputy Superintendent/Chief Operating Officer, School Operations, at 305 995-2938.

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Attachments

cc: School Board Attorney
Superintendent's Cabinet